

DIRECTOR OF CARE

DEPARTMENT:	LONG TERM CARE – HYLAND CREST (& HIGHLAND WOOD AS REQUIRED)
REPORTS TO:	ADMINISTRATOR
STATUS:	PERMANENT PART TIME
SHIFT:	DAYS
COMPENSATION:	COMMENSURATE WITH EXPERIENCE
UNION:	NON-UNION
AVAILABLE TO:	INTERNAL & EXTERNAL CANDIDATES
DATE POSTED:	FEBRUARY 24, 2025

POSITION DESCRIPTION:

Reporting to the Administrator, the Director of Care is responsible for providing high-quality care to our residents through overseeing the activities of the facility's staff. The Director of Care:

- Provides leadership, direction and clinical support to departmental staff to ensure adherence to policies, procedures and compliance with regulations and legislation.
- Develops and administers policies, liaises with unions, families and residents.
- Ensures employee compliance in adherence to standards of quality, infection control, occupational health and emergency procedures.
- Plans the strategic direction of clinical care areas, ensures professional practice standards are effectively deployed, communicated and monitored.
- Verifies health and safety measures required by applicable legislation are followed and all reasonable precautions are taken to protect the health and safety of our workers.
- Intervenes when issues are brought forth, identifying, managing and reporting any unsafe conditions as appropriate.
- Other duties as assigned.

QUALIFICATIONS:

- Diploma or BScN degree and current registration with the College of Nurses of Ontario
- Minimum of 3 years' experience working in a managerial capacity in a Health Care setting, preferably Long Term Care
- DOC course or completion within one year
- Minimum of 5 years' experience working as an RN in a LTC environment
- Excellent critical thinking and problem solving skills
- Knowledge of and demonstrated ability in analysis, measurement and evaluative methods, facilitation and presentation skills
- Demonstrated experience with best practice guidelines
- Demonstrated experience with the promotion and implementation of clinical best practices
- Excellent interpersonal skills and ability to work with administration, the management team, the Board of Directors, charge nurses, staff, physicians and community stakeholders
- Knowledge of the legislation, guidelines and regulations of the Fixing Long Term Care Act(s)
- Demonstrated commitment to continuing education

SUBMIT APPLICATION AND RESUME TO:

**Human Resources
Haliburton Highlands Health Services
Box 115, Haliburton, ON K0M 1S0
E-mail: hr@hhhs.ca
Fax: 705-457-4609**

PLEASE QUOTE JOB NUMBER:

2025-17

DEADLINE:

March 4, 2025 @ 1600 Hours

Haliburton Highlands Health Services thanks all applicants, however, only those selected for an interview will be contacted. If you are contacted by HHHS regarding a job opportunity or testing, please advise if you require accommodation. Information received relating to accommodation needs of applicants will be addressed confidentially.