



## **DIRECTOR OF CARE**

<b>DEPARTMENT:</b>	<b>LONG TERM CARE – HYLAND CREST (&amp; HIGHLAND WOOD AS REQUIRED)</b>
<b>REPORTS TO:</b>	<b>ADMINISTRATOR</b>
<b>STATUS:</b>	<b>PERMANENT PART TIME</b>
<b>SHIFT:</b>	<b>DAYS</b>
<b>COMPENSATION:</b>	<b>COMMENSURATE WITH EXPERIENCE</b>
<b>UNION:</b>	<b>NON-UNION</b>
<b>AVAILABLE TO:</b>	<b>INTERNAL &amp; EXTERNAL CANDIDATES</b>
<b>DATE POSTED:</b>	<b>FEBRUARY 3, 2025</b>

### **POSITION DESCRIPTION:**

Reporting to the Administrator, the Director of Care is responsible for providing high-quality care to our residents through overseeing the activities of the facility's staff. The Director of Care:

- Provides leadership, direction and clinical support to departmental staff to ensure adherence to policies, procedures and compliance with regulations and legislation.
- Develops and administers policies, liaises with unions, families and residents.
- Ensures employee compliance in adherence to standards of quality, infection control, occupational health and emergency procedures.
- Plans the strategic direction of clinical care areas, ensures professional practice standards are effectively deployed, communicated and monitored.
- Verifies health and safety measures required by applicable legislation are followed and all reasonable precautions are taken to protect the health and safety of our workers.
- Intervenes when issues are brought forth, identifying, managing and reporting any unsafe conditions as appropriate.
- Other duties as assigned.

### **QUALIFICATIONS:**

- Diploma or BScN degree and current registration with the College of Nurses of Ontario
- Minimum of 3 years' experience working in a managerial capacity in a Health Care setting, preferably Long Term Care
- DOC course or completion within one year
- Minimum of 5 years' experience working as an RN in a LTC environment
- Excellent critical thinking and problem solving skills
- Knowledge of and demonstrated ability in analysis, measurement and evaluative methods, facilitation and presentation skills
- Demonstrated experience with best practice guidelines
- Demonstrated experience with the promotion and implementation of clinical best practices
- Excellent interpersonal skills and ability to work with administration, the management team, the Board of Directors, charge nurses, staff, physicians and community stakeholders
- Knowledge of the legislation, guidelines and regulations of the Fixing Long Term Care Act(s)
- Demonstrated commitment to continuing education

### **SUBMIT APPLICATION AND RESUME TO:**

**Human Resources  
Haliburton Highlands Health Services  
Box 115, Haliburton, ON K0M 1S0  
E-mail: [hr@hhhs.ca](mailto:hr@hhhs.ca)  
Fax: 705-457-4609**

### **PLEASE QUOTE JOB NUMBER:**

**2025-17**

### **DEADLINE:**

**February 11, 2025 @ 1600 Hours**

Haliburton Highlands Health Services thanks all applicants, however, only those selected for an interview will be contacted. If you are contacted by HHHS regarding a job opportunity or testing, please advise if you require accommodation. Information received relating to accommodation needs of applicants will be addressed confidentially.