



HALIBURTON HIGHLANDS
HEALTH SERVICES

RAI COORDINATOR / REGISTERED PRACTICAL NURSE

DEPARTMENT:	Hyland Crest (primary), Highland Wood (secondary)
REPORTS TO:	Administrator, Long Term Care
STATUS:	Permanent Full-Time
SHIFT:	All shifts
COMPENSATION:	\$37.438 - \$38.161/hr
UNION:	SEIU
AVAILABLE TO:	Internal and External Candidates
DATE POSTED:	March 10, 2025

POSITION DESCRIPTION:

The RAI Coordinator will act as a leader for clinical excellence, education and research and is accountable for facilitating resident assessment instruments to support implementation and sustainability of the clinical tool software. They will provide training in the use of the instruments, including preliminary assessments of the care needs of residents and provide information for care planning. They will facilitate quality assurance by linking assessment results with quality indicators.

When not working in the capacity of RAI Coordinator, the successful candidate will be scheduled for RPN shifts as a member of the Hyland Crest nursing team.

QUALIFICATIONS: The successful candidate will possess:

- Current registration with the College of Nurses of Ontario
- Minimum of three (3) years clinical, project leadership or management experience. Proven ability to plan, organize and implement projects. Demonstrated ability to work with and relate to interdisciplinary team members and other internal stakeholders.
- At least 2 years' experience at a Long Term Care Facility
- Well-developed oral and written communication skills
- Knowledge and experience in adult education strategies/facilitation. Previous experience presenting to individuals and groups. Able to educate new employees and annual updates for RAI/Coding.
- Well organized, with excellent time management skills
- Clear aptitude for detail-oriented work
- Strong problem solving abilities
- Proficient computer skills
- CPR
- Experience with PASE, BSO, and GPA

SUBMIT APPLICATION AND RESUME TO:

**Human Resources
Haliburton Highlands Health Services
Box 115, Haliburton, ON K0M 1S0
E-mail: hr@hhhs.ca
Fax: 705-457-4609**

PLEASE QUOTE JOB NUMBER:

2025-39

Job DEADLINE:

March 19, 2025 @ 1600 Hours

Haliburton Highlands Health Services thanks all applicants, however, only those selected for an interview will be contacted. If you are contacted by HHHS regarding a job opportunity or testing, please advise if you require accommodation. Information received relating to accommodation needs of applicants will be addressed confidentially.