

 <p>HALIBURTON HIGHLANDS HEALTH SERVICES</p> <p><i>Leaders in Innovative Rural Health Care</i></p>	<p>HALIBURTON HIGHLANDS HEALTH SERVICES</p> <p>OPEN SESSION Minutes of the Meeting of the Board of Directors</p>
<p>Date: December 10, 2020</p>	<p>Time: 3:00 p.m. Location: Zoom Videoconference</p>

<p>Members present:</p> <p>David Gray, Board Chair Carolyn Plummer, President and CEO Jane Adams Dave Bonham Linda Dietrich Jeff Gollob Theresa MacDermid Diana McNiven David O'Brien Irene Odell Don Pierson Dr. Steve Ferracuti, Interim Chief of Staff</p>	<p>Administration:</p> <p>Stephanie MacLaren, VP Community Programs Kathy Newton, VP Clinical Services and CFO Marlene Vieira, Executive Assistant (Recorder) Angelica Ingram, Casual Executive Assistant (in training)</p> <p>Regrets:</p> <p>Dr. Norm Bottum, President of Medical Staff Michelle Douglas Scott Addison Jan Walker</p>
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1.1 CALL TO ORDER

Roll call was taken and a quorum of the Board confirmed.
Board Chair, David Gray, called the Board Meeting to order at 3:00 p.m.

1.2 Approval of Agenda

MOTION: Moved by Don Pierson, seconded by Linda Dietrich
THAT the agenda be approved.

Carried

1.3 Declaration of Conflict of Interest

There were no conflicts of interest declared.

2.0 Consent Agenda

MOTION: Moved by David O'Brien, seconded by Diana McNiven
THAT the consent agenda of the December 10, 2020 Meeting of the Board of Directors, as follows, be approved:

(Continued...)

Consent Agenda (Cont'd)

BOARD OF DIRECTORS

THAT the Minutes of the Board of Directors' Meeting, held October 29, 2020, be approved.

FINANCE COMMITTEE

THAT the Minutes of the Finance Committee Meeting, held November 17, 2020, be received.

MEDICAL ADVISORY COMMITTEE

THAT the Minutes of the Medical Advisory Committee Meeting, held October 15, 2020, be received.

COMMUNITY ADVISORY COMMITTEE

THAT the Minutes of the Community Advisory Committee Meeting, held September 3, 2020, be received.

CORRESPONDENCE RECEIVED:

THAT the Minutes of Hyland Crest Residents Council Meeting, held November 10, 2020, be received.

THAT the Minutes of Highland Wood Residents Council Meeting, held November 4, 2020, be received.

THAT the Minutes of Highland Wood Family Council Meeting, held November 10, 2020, be received.

Motion Carried

3.0 BUSINESS ARISING FROM PREVIOUS BOARD MEETINGS

There were no outstanding items from previous Board meetings.

4.0 NOTICE OF MOTIONS

No notices of motion were received.

5.0 COMMITTEE REPORTING

5.1 Executive Committee

Board Chair, David Gray, reported that meetings of the Executive Committee were held virtually on November 17 and December 7, 2020 and business addressed included some of the following items: review of Corporation's By-Laws and Board Policies; review of the CEO's contract (expires June 30, 2021). The Strategic Plan which expires in 2021 will be a one-year extension of the current plan and a process will be conducted in upcoming months that will involve stakeholder engagement in the new year.

5.2 Nominating Committee

Chair of the Nominating Committee, Jeff Gollob, provided an update on the status of recruitment for director positions on the Board of Directors. The recruitment process had been postponed this past spring due to the pandemic, but the same applicants will be rescheduled for interviews in March 2021, with the goal of having recommendations for the Board by May 2021.

5.3 Finance Committee

Finance Committee Chair, David O'Brien, provided an update on the organization's financial status, noting that there are ongoing pressures related to the pandemic response. Cash flow pressures continue to be challenging; however, HHHS did receive some reimbursements for COVID-19 related expenses up to and including July 2020.

HHHS has an operational deficit of \$(455)K at September 30, 2020, and \$(424)K of that is related to lost revenue because of COVID-19 related service closures. As well, \$(31)K is related to staffing due to continued pressures with recruitment and retention. It was noted that HHHS will continue to work closely with the LHIN, the Ministry of Health and Ministry of Long-Term Care, the Ontario Hospital Association, and healthcare partners, in advocating for appropriate funding to address funding shortfalls.

MOTION: Moved by David O'Brien, seconded by Irene Odell
THAT the Financial Statements at end of September 2020 be approved.
Carried

5.4 Quality Committee (QC)

Quality Committee Chair, Jane Adams, reported that the QC met via Zoom on December 7, 2020 and addressed several items of business which included: Quality Structure Transformation; 2020-21 Quality and Quality Improvement Plan Report for Q1 and Q2 for Hospital, Community Support Services, and Human Resources/Occupational Health and Safety; Review of Credentials Process; Update on Human Resources Plan; Risk Management Report (Bi-Annual).

Regarding the 2020-21 Quality Improvement Plan, the Committee had approved the document at the December 7 meeting, following an extensive consultation process.

MOTION: Moved by Jane Adams, seconded by Don Pierson
THAT the 2020-21 Quality Improvement Plan, as attached, be approved.
Carried

5.5 Medical Advisory Committee (MAC)

Interim Chief of Staff, Dr. Steve Ferracuti, reported that the MAC met virtually on November 19, 2020. The meeting had addressed several items of business, including: updates on Epic and COVID-19; Chief of Staff succession planning; early psychosis clinic referrals, security; updates from MAC's working groups/committees.

5.6 Community Advisory Committee (CAC)

Mary McGee, Chair of the Community Advisory Committee, provided an update on the meeting of the CAC that was held on November 5, 2020. The meeting had included a detailed update from the President and CEO, as well as a presentation on HHHS' new website.

6.0 CEO's Report to the Board

Referring to her written report that had been pre-circulated, President and CEO Carolyn Plummer apprised the Board on the following items:

- COVID-19 Update
 - Second wave continues to worsen; Haliburton-Kawartha Lakes-Pine Ridge Health unit is currently in the province's yellow zone designation
 - COVID-19 vaccine has been approved and information regarding rollout is forthcoming from the province
 - Emergency orders have been extended until December 21, 2020
- Provincial budget was released on November 5, 2020, but HHHS has not yet received formal communication of specific funding amounts
- Long-Term Care (LTC) Independent Commission has released a second interim report on its findings from the ongoing investigation into the spread of COVID-19 in LTC homes in the early part of the pandemic
- Auditor General's Reports – its Special Report on Ontario's COVID-19 response, as well as its 2020 Annual Report
- Change in Ontario Health East leadership (Renato Discenza leaving for another leadership position as CEO of HealthPro)
- HHHS Updates
 - COVID-19 rapid testing initiative from province (HHHS may use technology in certain circumstances; however, will primarily use the traditional testing approach for now until the new technology evolves further)
 - local COVID-19 assessment centre – continues to operate, but will have reduced hours over the holidays
 - hospital services – renovations at Minden facility to make it easier and more sustainable to provide acute inpatient care there if needed
 - Clinical Information System initiative continues to progress with go live implementation in October 2021
 - Long-Term Care – HHHS will be able to access Infection Prevention and Control (IPAC) expertise, collaborative assistance and guidance/support through the provincial initiative referred to as "hub and spoke" model; Peterborough Regional Health Centre will be the hub hospital for HHHS' homes and HHHS will receive \$65K for the current fiscal year to hire additional IPAC support in LTC
 - Infrastructure funding to be available from the federal government to support short-term infrastructure projects
 - Community Programs Update – HHHS' website redesign and upgrade project is continuing and the Community Paramedicine Program is now expanding
 - Support Services Update – reimbursement for eligible incremental COVID-19 expenses for May, June, and July 2020 has been received; upgrades to infrastructure and building systems are proceeding and have included pre-winter roof inspections and preventative maintenance at HHHS' facilities

7.0 OLD BUSINESS / STANDING AGENDA ITEMS

There were no items.

8.0 NEW BUSINESS

There were no items.

9.0 FOUNDATION AND AUXILIARIES

9.1 HHS Foundation

Lisa Tompkins, Executive Director of the Haliburton Highlands Health Services Foundation updated the Board on the Foundation's current fundraising initiatives: Cash for Care Lottery, which is well over 70% sold and two months away from final draw, and holiday fundraising campaign (Believe in the Magic of Giving) which is at 86% of goal.

9.2 Minden Health Care Auxiliary

There was no report.

9.3 Haliburton Hospital Auxiliary

There was no report.

10.0 PUBLIC QUESTION PERIOD

There were no questions.

11.1 ADJOURNMENT AND NEXT MEETING

The next meeting of the Board is to be held on January 18, 2021 via Zoom.

MOTION: Moved by Irene Odell, seconded by Don Pierson
THAT the meeting adjourn at 3:45 p.m.

Carried



David Gray, Board Chair

ACTION ITEMS / FOLLOW-UP FROM BOARD MEETINGS

Source	Description	Responsibility	Completion
	No items outstanding		