

 <p>HALIBURTON HIGHLANDS HEALTH SERVICES</p> <p><i>Leaders in Innovative Rural Health Care</i></p>	<p>HALIBURTON HIGHLANDS HEALTH SERVICES</p> <p>OPEN SESSION Minutes of the Meeting of the Board of Directors</p>
<p>Date: March 25, 2021</p>	<p>Time: 3:10 p.m. Location: Zoom Videoconference</p>

<p>Members present:</p> <p>David Gray, Board Chair Jan Walker, Vice-Chair Carolyn Plummer, President and CEO Jane Adams Linda Dietrich Jeff Gollob Theresa MacDermid Diana McNiven David O'Brien Irene Odell Don Pierson Dr. Steve Ferracuti, Co-Chief of Staff Dr. Darren Gilmour, Co-Chief of Staff</p>	<p>Administration:</p> <p>Stephanie MacLaren, VP Community Programs Kathy Newton, VP Clinical Services and CFO Marlene Vieira, Executive Assistant (Recorder)</p> <p>Regrets:</p> <p>Dr. Norm Bottum, President of Medical Staff Michelle Douglas, Interim VP Clinical Services Scott Addison Dave Bonham Jan Walker</p>
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1.1 CALL TO ORDER

Roll call was taken and a quorum of the Board confirmed.
Board Chair, David Gray, called the Board Meeting to order at 3:10 p.m.

1.2 Approval of Agenda

MOTION: Moved by Don Pierson, seconded by David O'Brien
THAT the agenda be approved.

Carried

1.3 Declaration of Conflict of Interest

There were no conflicts of interest declared.

2.0 Consent Agenda

MOTION: Moved by Diana McNiven, seconded by Theresa MacDermid
THAT the consent agenda of the March 25, 2021 Meeting of the Board of Directors, as follows, be approved:

(Continued...)

2.0 Consent Agenda (Cont'd)

BOARD OF DIRECTORS

THAT the Minutes of the Board of Directors' Meeting, held January 28, 2021, be approved.

EXECUTIVE AND FINANCE COMMITTEE

Minutes were already circulated with those committee agendas on March 22, 2021.

MEDICAL ADVISORY COMMITTEE

THAT the Minutes of the Medical Advisory Committee Meeting, held January 22, 2021, be received.

THAT the Minutes of the Medical Advisory Committee Meeting, held February 18, 2021, be received.

COMMUNITY ADVISORY COMMITTEE

THAT the Minutes of the Community Advisory Committee Meeting, held January 7 2021, be received.

CORRESPONDENCE RECEIVED:

THAT the Minutes of Hyland Crest Residents Council Meeting, held March 9, 2021, be received.

THAT the Minutes of Highland Wood Family Council Meeting, held January 19 and February 16, 2021, be received.

THAT the Minutes of Highland Wood Residents Council Meeting, held February 3 and March 3, 2021, be received.

Motion Carried

3.0 BUSINESS ARISING FROM PREVIOUS BOARD MEETINGS

There were no outstanding items from previous Board meetings.

4.0 NOTICE OF MOTIONS

No notices of motion were received.

5.0 COMMITTEE REPORTING

5.1 Executive Committee

Board Chair, David Gray, reported that meetings of the Executive Committee were held virtually on February 23rd and March 22nd and business addressed included review of the By-Laws and Policies, and recruitment of a Vice-President, Clinical Services/Chief Nurse Executive and a Vice-President, Support Services/Chief Financial Officer.

5.2 Finance Committee

Finance Committee Chair, David O'Brien, provided an update on the organization's finances, noting the Finance Committee had met on March 22, 2021. He noted that the pressures due to the pandemic continue to pose challenges for the organization; however, cash flow issues have significantly improved now that HHHS is receiving reimbursements from the Province for COVID-19 related expenses (paid up to November 30, 2020 at this point). Funds are also being received for Long-Term Care lost revenues (up to end of January 2021). The operational deficit at January 31, 2021 is \$(530)K and \$(275)K of that is related to lost revenues as a result of COVID-19 service closures. As well, \$(255)K is related to the ongoing staffing pressures with recruitment and retention (overtime, sick time and benefits). HHHS will continue working closely with the LHIN, Ontario Hospital Association, healthcare partners, and the Ministry of Health and Ministry of Long-Term Care in advocating for appropriate funding to address shortfalls in funding.

MOTION: Moved by David O'Brien, seconded by Irene Odell
THAT the Financial Statements at end of January 31, 2021 be approved.
Carried

5.3 Quality Committee

There were no meetings, but the Quality Committee will be meeting in April 2021.

5.4 Medical Advisory Committee (MAC)

Co-Chief of Staff, Dr Steve Ferracuti, reported that the MAC met virtually on February 18 and March 18, 2021. The MAC continues to address the implementation of EPIC (clinical information system) which has a go live date scheduled for October 2021 (subject to change) and will require training for staff late summer and early fall. As well, the meetings continue to focus on the impact of the pandemic. Current recommendations from the Province are to administer second doses of COVID-19 vaccine at a 16-week interval; however physicians have expressed concerns with that decision and the regional hospital chiefs have been entreating local health units and the Province to change this recommendation and administer second doses sooner. It was also noted that the Haliburton Emergency Department group of physicians is putting together an educational initiative of ongoing sessions for physicians, medical residents and nursing staff, with a goal of one or two times each month.

5.5 Nominating Committee

Chair Gray reported that the Nominating Committee will be addressing recommendations for new Board Directors in May, and these recommendations would be brought to the Annual General Meeting of the Corporation in June 2021.

5.6 Community Advisory Committee (CAC)

Mary McGee, Chair of the Community Advisory Committee, reported that the CAC met on March 4th and the meeting included an update report from the President and CEO, as well as discussion on vaccine clinics and strategies to address the lack of housing for newly recruited staff. Patient stories will be brought to the Board in future and a template is being developed for these presentations.

CEO Plummer expressed appreciation for the CAC's work and their valuable feedback in developing the Frequently Asked Questions document related to community vaccination clinics.

6.0 Report of the President and CEO

Referring to her written report that had been pre-circulated, President and CEO Carolyn Plummer apprised the Board on the following items:

- COVID-19
 - A special message was sent to staff regarding the one-year mark of the global pandemic and the organization's flags were lowered
 - Vaccination update – clinics have been offered for residents and essential caregivers of residents of both of HHHS' Long-Term Care homes, staff, other local health care workers and first responders such as paramedics
 - Vaccination clinics were also held at the Haliburton Family Medical Centre and at the Pinestone Resort and future clinics for the community are also planned
- Provincial budget was released and it included some investments that will have an impact on HHHS' services (Hospital and Long-Term Care funding, Mental Health and Addictions Services, COVID-19 vaccination clinics and ongoing assessment centre operation)
- Transfer to Ontario Health – LHIN functions involving funding and health system planning will be assumed by Ontario Health as of April 1, 2021
- LHINs will function under new business name of "Home and Community Care Support Services"
- Hospital
 - Additional inpatient beds prepared for surge capacity (set up in the Physiotherapy Department of Haliburton site)
 - Ultrasound service that was temporarily relocated to Minden early in the pandemic has now moved back to Haliburton in a new space on the lower level changes
- Hyland Crest Long-Term Care Home has been in COVID-19 outbreak (one positive staff member case)
- Haliburton County Virtual Primary Care Clinic to be launched late April 2021 and will be offered through HHHS' telemedicine program (Ontario Telehealth Network) using the OTN suite staff, equipment and technology; for community health of non-rostered patients locally and initially operating two half days per week

7.0 OLD BUSINESS / STANDING AGENDA ITEMS

No items.

8.0 NEW BUSINESS

8.1 Presentation on HHHS Updated Accessible Website

Vice-President, Community Services, Stephanie MacLaren, and Executive Director of the Foundation, Lisa Tompkins, provided the Board with an overview and demonstration of HHHS' newly updated website, which now meets all accessibility requirements and includes links for staff resources.

9.0 FOUNDATION AND AUXILIARIES

9.1 HHHS Foundation

Lisa Tompkins, Executive Director of the Haliburton Highlands Health Services Foundation (HHHSF), updated the Board on the following aspects of the new website: gathering metrics and analytics and can have monthly reports now; measuring search rankings and marketing style metrics; good results to date regarding engagement of the site. She noted that the lottery campaign has concluded and exceeded goals and results of last year's campaign. Foundation board chair, Eric Recalla, had sent regrets for the meeting, but conveyed his appreciation for HHHS' support for the Foundation.

9.2 Minden Health Care Auxiliary - There was no report.

9.3 Haliburton Hospital Auxiliary - There was no report.

10.0 PUBLIC QUESTION PERIOD

Lisa Gervais of The Highlander newspaper asked about the virtual primary health care clinic. CEO Plummer responded that not all details of the service are available yet. VP MacLaren indicated that it is not a replacement for primary care and that although non-rostered residents will be able to access the service, they are encouraged to register with HealthCare Connect to ensure they are on a wait list for a primary care physician.

Lisa Gervais also asked about the Community Advisory Committee's suggestion regarding PSWs living with elderly people in the community, specifically, whether this is being done anywhere else. VP MacLaren responded that there have been programs of this nature in southwestern Ontario locations.

11.1 ADJOURNMENT AND NEXT MEETING

The next meeting of the Board is to be held on May 27, 2021 via Zoom.

MOTION: Moved by Jane Adams, seconded by Don Pierson
THAT the meeting adjourn at 3:55 p.m.

Carried

David Gray, Board Chair

ACTION ITEMS / FOLLOW-UP FROM BOARD MEETINGS

Source	Description	Responsibility	Completion
	No items outstanding		