

 <p style="font-size: 2em; color: blue; font-weight: bold; margin-left: 20px;">DRAFT</p> <p style="font-size: 0.8em; margin-left: 100px;">HALIBURTON HIGHLANDS HEALTH SERVICES</p> <p style="font-style: italic; margin-left: 100px;">Leaders in Innovative Rural Health Care</p>	<p style="font-size: 1.2em; font-weight: bold;">HALIBURTON HIGHLANDS HEALTH SERVICES</p> <p style="font-weight: bold;">OPEN SESSION</p> <p style="font-weight: bold;">Minutes of the Meeting of the Board of Directors</p>
<p>Date: May 25, 2017</p>	<p>Time: 3:00 p.m. Location: Haliburton Board Room</p>

<p>Members present:</p> <p>Dave Bonham, Board Chair Carolyn Plummer, President and CEO Jeff Gollob, Vice-Chair David Gray John Kay Paul Morissette Dorothy Owens Don Pierson Annette Richardson Dale Robinson Jan Walker (<i>via telephone</i>)</p> <p>Dr. Kristy Gammon, Chief of Staff Michelle Douglas, Interim CNE</p>	<p>Administration:</p> <p>Marlene Vieira, Executive Assistant (Recorder) Kris Baird, Director, Human Resources Kathy Newton, Chief Financial Officer April DeCarlo, Director, Long-Term Care</p> <p>Regrets:</p> <p>Scott Addison Andria Cowan Colleen Dunning Dr. Norm Bottum, President of Medical Staff</p>
---	--

1.0 CALL TO ORDER

Board Chair, Dave Bonham, called the Board Meeting to order at 3:00 p.m.
Foundation Board Chair, Peter Oyler, introduced Lisa Tompkins, the new Executive Director of the HHHS Foundation.

1.2 Approval of Agenda

MOTION: Moved by Don Pierson, seconded by David Gray
THAT the agenda be approved.

Carried

1.3 Conflict of Interest

There were no conflicts of interest declared.

2.0 Consent Agenda

MOTION: Moved by John Kay, seconded by Dorothy Owen
THAT the consent agenda of the May 25, 2017 Meeting of the Board of Directors, as follows, be approved:

(Continued...)

2.0 Consent Agenda (Cont'd)

BOARD OF DIRECTORS

THAT the Minutes of the Board of Directors' Meeting, held March 23, 2017, be approved.

MEDICAL ADVISORY COMMITTEE

THAT the Minutes of the Medical Advisory Committee Meeting, held March 16 and April 20, 2017, be received.

COMMUNITY ADVISORY COMMITTEE

THAT the draft Minutes of the Finance Committee Meeting, held February 9, 2017, be received.

CORRESPONDENCE RECEIVED: (attached)

THAT the Minutes of the Highland Wood Family Council Meeting, held March 22, 2017, be received.

THAT the Minutes of the Hyland Crest Family Council Meeting held March 28, 2017, be received.

THAT the Minutes of the Hyland Crest Family Council Meeting, held April 23, 2017, be received.

Motion Carried

3.0 BUSINESS ARISING FROM PREVIOUS BOARD MEETINGS

There were no outstanding items from previous Board meetings.

4.0 NOTICE OF MOTIONS – Nil

5.0 COMMITTEE REPORTING

5.1 Executive Committee

Board Chair, Dave Bonham, reported that the Executive Committee met on April 24, 2017 with Haliburton County Warden, Brent Devolin, to discuss his comments that were made at a recent County Chamber of Commerce event regarding a vision of healthcare in Haliburton County. The Executive Committee had provided Warden Devolin with information on the Rural Health Hub pilot and there was a discussion about developing a plan for sustained quality healthcare in the County.

The April meeting had also included review of a preliminary report from consultant, Greg Shaw, regarding the development of an executive compensation framework for HHHS. A second meeting will take place in June or July with anticipated completion of the plan for September.

5.2 Finance Committee

David Gray, Chair of the Finance Committee, reported that the Finance/Audit Committee met on May 25th (prior to the Board Meeting) to review the draft audited year-end financial statements from auditor, McColl Turner. The auditor had confirmed that HHHS was in a healthy financial position, moving from a deficit of \$420K last year to a surplus of \$17,004.

(Continued...)

5.2 Finance Committee (Cont'd)

The President and CEO, Carolyn Plummer, Chief Financial Officer/Director of Finance, Kathy Newton, and all staff were acknowledged for their contributions and efforts in helping to turn the deficit position into a surplus despite ongoing financial challenges.

5.3 Quality Committee (QC)

Jan Walker reported that the QC met on May 15, 2017, and the staff has done an excellent job over the past year refining the quality reporting process to the Committee/Board. Going forward, the QC will focus its role at a governance level, while staff will expand an operational level Quality Advisory Committee to address quality issues across the organization and facilitate quality improvement initiatives. The QC's evaluation survey was overall very positive, but it was agreed that more orientation/education for Committee members would be provided in future.

5.4 Medical Advisory Committee (MAC)

Dr. Kristy Gammon, Chief of Staff, updated the committee on the following of the Medical Advisory Committee business addressed at the April and May meetings: Rural Health Hub Pilot presentation (MAC was surveyed regarding health care in the region); Diabetes Education directives; Digital Order Sets pilot; ED staffing and supporting ED physician in peak volume times; CTAS audit; Professional By-Laws/Rules review. As well, MAC reviewed and recommended for approval, following amendments, of the Disclosure of Sentinel Events Policy.

5.5 Community Advisory Committee (CAC)

Chair of the Community Advisory Committee, Dave Coulson, circulated notes, highlighting the business addressed at the CAC meetings of April 13 and May 9, 2017. These meetings had included a presentation on the Rural Health Hub Pilot and discussion/feedback of members regarding the Health Hub. It was also reported that HHHS Board member, Andria Cowan, had presented on HHHS' CAC at the May 2017 Ontario Hospital Association's Rural Healthcare Conference.

6.0 Report of President and CEO

Referring to the CEO's report that was pre-circulated with the agenda, CEO Plummer provided a report to the Board that included highlights on the following items:

- Ontario Budget
- Transfer of CCACs to LHINs
- HHHS Updates:
 - Minden Flooding
 - Malware Outbreak
 - 2017-18 Budget
 - Rural Health Hub Project Status Update
 - Palliative Care Expansion
 - Physiotherapy Clinic in Minden
 - Chief Nursing Executive Recruitment Update
 - Physician Recruitment Update
 - Health Information System Update
 - QCIPA Legislation Changes

6.0 Report of President and CEO

The CEO's report also included a status update on the Rural Health Hub Pilot (background; achievements to date; focus of current work; next steps).

CEO Plummer and Chair Bonham acknowledged the work of the senior management team in achieving financial success and advancing the work of the Quality Committee.

7.0 OLD BUSINESS / STANDING AGENDA ITEMS

7.1 There were no items.

8.0 NEW BUSINESS

There were no new business items.

9.0 FOUNDATION AND AUXILIARIES

9.1 HHHS Foundation

Peter Oyler, Chair of the HHHS Foundation Board reported that the Palliative Fundraising Campaign is very close to its goal, and the final lottery draw tickets were sold out well in advance of the draw.

9.2 Minden Health Care Auxiliary

Mickey Bonham from the Minden Health Care Auxiliary, speaking to a written report that was pre-circulated to the Board, described Auxiliary initiatives including: May Bowlathon; Canada Day booth; Paint Night; Tag Day; Wine on Wheels raffle; Hoedown for Health on November 18.

9.3 Haliburton Hospital Auxiliary

Jacqui Clarkson, President of the Haliburton Hospital Auxiliary, informed the Board about the following activities of the Haliburton Hospital Auxiliary: successful Geranium Tea and Geranium sale; Trash and Treasure in June; Tag Day; Midnight Madness; International Dinner on October 21st.

10.0 PUBLIC QUESTION PERIOD

Mark Arike of The Highlander news asked for an update on the Palliative Centre construction. Information was provided regarding the status of painting, flooring, interior finishing, millwork, and mechanical work.

Jenn Watt of The Echo news inquired about the Walk-In Clinics. It was confirmed there will be advertising regarding the hours and days for these clinics.

Kenny Trention of the Moose FM Radio asked about the status of fundraising for the Palliative Centre, and it was confirmed that although it is close to goal, fundraising will continue until the final amount is reached

11.0 ADJOURNMENT AND NEXT MEETING

11.1 NEXT MEETING: The next meeting of the Board (Annual General Meeting) is to be held on June 22, 2017 at 2:00 p.m.

MOTION: Moved by Dorothy Owens, and seconded by John Kay
THAT the meeting adjourn at 3:55 p.m.

Carried

(After a brief recess, the Board moved back into an In Camera Session in order to complete the agenda of the In Camera Meeting.)

Dave Bonham, Board Chair

ACTION ITEMS / FOLLOW-UP FROM BOARD MEETINGS

Source	Description	Responsibility	Completion
	No follow-up items due as of May 25, 2017		