

 <p>HALIBURTON HIGHLANDS HEALTH SERVICES</p> <p><i>Leaders in Innovative Rural Health Care</i></p>	<p>HALIBURTON HIGHLANDS HEALTH SERVICES</p> <p>OPEN SESSION Minutes of the Meeting of the Board of Directors</p>
<p>Date: May 25, 2023</p>	<p>Time: 3:00 p.m. Location: Zoom Videoconference</p>

<p>Board Members present:</p> <p>David O'Brien, Board Chair Jane Adams, Vice Chair Carolyn Plummer, President and CEO Jeff Gollob Scott Addison Sharon Kaasalainen Diana McNiven Irene Odell Ted Parent Don Pierson Charlotte Snider Dr. Norm Bottum, Chief of Staff & President of Medical Staff Paula Raggiunti, Interim Vice-President and Chief Nursing Executive</p>	<p>Administration:</p> <p>Darlene Moore, Vice-President/CFO Michel Henry, Executive Assistant (Recorder)</p> <p>Guests:</p> <p>Mary McGee, Chair of Community Advisory Committee Eric Recalla, Chair Haliburton Highlands Health Services Foundation Melanie Klodt Wong, Executive Director Haliburton Highlands Health Services Foundation</p>
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1.1 CALL TO ORDER

Roll call was taken and a quorum of the Board confirmed.
Board Chair, David O'Brien, called the Board Meeting to order at 3:00 p.m.

1.2 Approval of Agenda

MOTION: Moved by Irene Odell, seconded by Don Pierson
THAT the agenda be approved.

Carried

1.3 Declaration of Conflict of Interest

There were no conflicts of interest declared.

2.0 Consent Agenda

MOTION: Moved by Diana McNiven, seconded by Jane Adams
THAT the consent agenda of the May 25, 2023 Meeting of the Board of Directors, as follows, be approved:

(Continued...)

2.0 Consent Agenda (Cont'd)

BOARD OF DIRECTORS

THAT the Minutes of the Board of Directors' Meeting, held March 23, 2023, be approved.

MEDICAL ADVISORY COMMITTEE

THAT the Minutes of the Medical Advisory Committee Meeting, held March 16, 2023 and April 20, 2023, be received.

COMMUNITY ADVISORY COMMITTEE

THAT the Minutes of the Community Advisory Committee Meeting, held February 23, 2023 be received.

CORRESPONDENCE RECEIVED

THAT the Minutes of Highland Wood Residents' Council Meeting, held March 16, 2023, be received.

THAT the Minutes of Highland Wood Residents' Council Meeting, held April 18, 2023, be received.

THAT the Minutes of Hyland Crest Residents' Council Meeting, held April 17, 2023 be received.

THAT the Minutes of Hyland Crest Residents' Council, held May 15, 2023, be received.

Carried

3.0 BUSINESS ARISING FROM PREVIOUS BOARD MEETINGS

There were no outstanding items from previous Board meetings.

3.1 STRATEGIC PLAN PRESENTATION

Irene Odell, Finance Committee Chair, presented an overview of the 5-year Strategic Plan, noting the plan would be presented at the Annual Meeting in June.

4.0 NOTICE OF MOTIONS

No notices of motion were received.

5.0 COMMITTEE REPORTING

5.1 Executive Committee

Board Chair, David O'Brien, reported that the Executive Committee had been focused on the work of the Emergency Department consolidation and the presentations before County Council. He added that the Nominating Committee would be meeting in the next week to review candidates for positions on the Board.

MOTION: Moved by Diana McNiven, seconded by Jane Adams
THAT the Haliburton Highlands Health Services Corporation Membership List as presented for 2023-24, be approved.

Carried

5.2 Finance Committee

Finance Chair Irene Odell, advised that the Committee had not met since the last Board meeting.

5.3 Quality Committee

Quality Committee Chair, Jane Adams, reported that the Quality Committee (QC) met on May 15. They received a presentation regarding critical incidents from a new staff member recruited from Sunnybrook. The quarterly reports were reviewed, as well as the work plan and the Quality Committee survey. Quality Committee Chair reported that the Accreditation Survey originally scheduled for December 2023 had been rescheduled to May 2024 due to Code Grey. A note of thanks was extended to the staff who had met with the Committee over the course of the year and provided informative presentations. The members of the Quality Committee were thanked for their input and support throughout the year.

5.4 Medical Advisory Committee

Chief of Staff, Dr. Norm Bottum, reported that the MAC met on April 20 and May 18 and the meeting business included discussion on the following: April focused on the announcement of the Emergency Department consolidation, and the May meeting had an open discussion with good input from the physicians regarding the consolidation plans. A long list of physicians, fully vetted and credentialed, were recommended by MAC for approval by the Board.

5.5 Community Advisory Committee (CAC)

The Committee had not met since the last Board meeting. Nothing to report.

6.0 REPORT OF PRESIDENT AND CEO

6.1 CEO's Report to the Board

Referring to her written report that had been pre-circulated with the agenda, President and CEO, Carolyn Plummer, apprised the Board of the following items:

- Emergency Department update with the past month dedicated to consolidation
- Reasons for consolidation were reiterated
- HHHS remains committed to providing the best possible, safe, high quality, sustainable health care to our community
- Physician staffing and nursing staffing had been increased to accommodate the increase in patient volume and will be monitored closely
- Changes to the physical layout were reviewed
- Gratitude was expressed to the staff at HHHS for their hard work in implementing this plan, and noted the consolidation plans are posted on HHHS' website
- Code grey remains – hoping to lift soon with a few outstanding issues to be addressed
- COVID-19 index is low, however, high-risk individuals are encouraged to receive their next booster dose
- HHHS grateful to have received a certificate of appreciation from the Public Health Unit
- Celebrations were held for National Nursing Week with the theme - Our Nurses. Our Future.

- Accreditation survey had been moved to May 2024 due to challenges resulting from Code Grey
- Community programs were highlighted that help people stay in their homes and help fight isolation
- Staffing challenges continue in Long-Term Care
- Tina Amodeo and Tammy Chamney have accepted permanent positions at Hyland Crest as Administrator and Director of Care respectively
- Accountability Agreements (HSAA, MSAA and LSAA) have been signed and will be posted to the website
- Year-end audit taking place

Irene Odell recognized the CEO and her team for their hard work, and in particular, their work on the ED consolidation plan.

7.0 OLD BUSINESS / STANDING AGENDA ITEMS

No items.

8.0 NEW BUSINESS

8.1 No items

9.0 FOUNDATION AND AUXILIARIES

9.1 Haliburton Highlands Health Services Foundation

Melanie Klodt Wong, Executive Director of the Haliburton Highlands Health Services Foundation (HHHSF), reported that the Board had not met since her last update. Concern and support for the residents of Minden were expressed along with hope for the future. It was noted that the Foundation supports all areas of health care including Meals on Wheels, diagnostic equipment, etc.

9.2 Minden Health Care Auxiliary – Written report was received.

10.0 PUBLIC QUESTION PERIOD

Mike Baker from The Highlander questioned if the Board had a response to the possibility of an injunction from Save Minden ER Group and if anything would delay the consolidation. Chair O'Brien responded that he had no response, and nothing would delay the consolidation.

Mr. Baker further inquired about plans for the Minden space and CEO Plummer reported that comments from the public have been received and that a lot of residents used the Emergency Department due to the lack of primary care in the area. Following the transition, focus will turn to providing service to the residents of the County to meet this need.

Mr. Baker inquired if the renovations to the Emergency Department are complete and it was reported that almost everything will be complete with temporary solutions in place until the renovations can be completed mid-June.

Mr. Baker inquired about the financial situation and Finance Chair Odell reported that the deficit is higher than \$3M, although the year-end financial audit has not yet been completed. In follow-up, Mr. Baker asked what HHHS has planned to eradicate the deficit, and it was reported that funding letters were expected soon.

11.0 ADJOURNMENT AND NEXT MEETING

The next meeting of the Board is to be held in September 2022.

MOTION: Moved by Irene Odell
THAT the meeting adjourn at 3:53 p.m.

Carried

David O'Brien, Board Chair

ACTION ITEMS / FOLLOW-UP FROM BOARD MEETINGS

Source	Description	Responsibility	Completion
	No items outstanding		