

 <p><i>Leaders in Innovative Rural Health Care</i></p>	<p>HALIBURTON HIGHLANDS HEALTH SERVICES</p> <p>OPEN SESSION Minutes of the Meeting of the Board of Directors</p>
<p>Date: May 26, 2022</p>	<p>Time: 3:00 p.m. Location: Zoom Videoconference</p>

<p>Board Members present:</p> <p>Jan Walker, Board Chair David O'Brien, Vice Chair Carolyn Plummer, President and CEO Jane Adams Linda Dietrich Jeff Gollob Sharon Kaasalainen Diana McNiven Irene Odell Ted Parent Don Pierson Charlotte Snider Dr. Haley Hatch, Chief of Staff</p>	<p>Administration:</p> <p>Darlene Moore, Vice-President/CFO Paul Truscott, Shared Chief Information Officer Marlene Vieira, Executive Assistant (Recorder)</p> <p>Regrets:</p> <p>Dr. Norm Bottum, President of Medical Staff Scott Addison</p>
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1.1 CALL TO ORDER

Roll call was taken and a quorum of the Board confirmed.
Board Chair, Jan Walker, called the Board Meeting to order at 3:00 p.m.

1.2 Approval of Agenda

MOTION: Moved by Linda Dietrich, seconded by Ted Parent
THAT the agenda be approved.

Carried

1.3 Declaration of Conflict of Interest

There were no conflicts of interest declared.

2.0 Consent Agenda

MOTION: Moved by David O'Brien, seconded by Jane Adams
THAT the consent agenda of the May 26, 2022 Meeting of the Board of Directors, as follows, be approved:

(Continued...)

2.0 Consent Agenda (Cont'd)

BOARD OF DIRECTORS

THAT the Minutes of the Board of Directors' Meeting, held March 24, 2022, be approved.

MEDICAL ADVISORY COMMITTEE

THAT the Minutes of the Medical Advisory Committee Meeting, held March 23, 2022 and April 21, 2022, be received.

COMMUNITY ADVISORY COMMITTEE

THAT the Minutes of the Community Advisory Committee Meeting, held March 2, 2002 be received.

CORRESPONDENCE RECEIVED

THAT the Minutes of Highland Wood Residents' Council Meeting, held March 17, 2022, be received.

THAT the Minutes of Highland Wood Family Council Meeting, held May 5, 2022, be received.

THAT the Minutes of Hyland Crest Residents' Council Meeting, held March 18, 2022 be received.

THAT the Minutes of Hyland Crest Family Council, held April 6, 2022, be received.

Carried

3.0 BUSINESS ARISING FROM PREVIOUS BOARD MEETINGS

There were no outstanding items from previous Board meetings.

4.0 NOTICE OF MOTIONS

No notices of motion were received.

5.0 COMMITTEE REPORTING

5.1 Executive Committee

Board Chair, Jan Walker reported that the Executive Committee met in April and May and meeting business continues to focus on ED services (reductions/closures), short-term planning and longer term strategic planning and master planning. There has also been discussion about recruitment and retention and the survey recently launched for staff and the community. Interim Vice-President and Chief Nurse Executive, Paula Raggiunti, was introduced to the Board.

MOTION: Moved by Diana McNiven, seconded by Jane Adams
THAT the Haliburton Highlands Health Services Corporation Membership List for 2022-23 (as attached), be approved.

Carried

5.2 Finance Committee

Finance Chair David O'Brien reported on the highlights of the Finance/Audit Committee meeting of May 26. The Committee had reviewed the draft year-end audited financial statements; the organization will end the fiscal year with a \$71K surplus.

5.3 Quality Committee

On behalf of Quality Committee Chair, Jane Adams, Diana McNiven reported that the Quality Committee (QC) met on May 16 and meeting business addressed included: presentation on Diagnostic Imaging; annual review of Human Resources Plan; Quarterly Quality Scorecards; Risk Management Plan review; update on Modified Quality Improvement Plan for 2021-22.

5.4 Medical Advisory Committee

Chief of Staff, Dr. Haley Hatch, reported that the MAC met on April 21 and May 19 and the meeting business included discussion on the following: ongoing EPIC issues, continuing challenges with Health Human Resources, resolved outbreak on in-patient unit; regular committee reports.

5.5 Community Advisory Committee (CAC)

Mary McGee, Chair of the Community Advisory Committee, reported that the CAC met on May 5, 2022 and the meeting agenda included: HHHS update from the CEO; CAC focus group's feedback regarding staff shortages and the impact of potential ED closures; community programs and the County's aging population; round table reports.

6.1 CEO's Report to the Board

Referring to her written report that had been pre-circulated with the agenda, President and CEO, Carolyn Plummer, apprised the Board of the following items:

- Emergency Department (ED) Update
 - Ongoing challenges with approximately a 40% shortage in coverage for all ED and Hospital nursing shifts and a 25% shortage in coverage for ED physicians shifts which are being filled by non-local and/or Health Force Ontario physicians
 - Survey was launched to collect ideas about recruitment and retention and issued to staff, as well as the community
 - Both EDs remain open and no decision has been made about which ED might need to close or reduce services as a result of staffing shortages, nor any target date
- COVID-19 Update
- Proposed Provincial Budget and Election Updates
- Ethics Resources coming soon to HHHS, through Ontario Shores Centre for Mental Health Science
- Updates on Hospital, Long-Term Care and Community Programs
- Support Services Update (Finances and Facilities)

7.0 OLD BUSINESS / STANDING AGENDA ITEMS

No items.

8.0 NEW BUSINESS

8.1 No items

9.0 Foundation

Lisa Tompkins, Executive Director of the Haliburton Highlands Health Services Foundation (HHHSF), updated the Board on fundraising, noting that over \$413K was funded for a variety of equipment and programs throughout HHHS. At a recent Foundation board meeting a record number of education assistance applications were approved for funding (over \$20K will benefit employees). As well, the monthly online lotteries continue, and plans are proceeding for summer events such as the Matt Duchene Charity Golf Tournament which will be held on July 22nd.

9.2 Minden Health Care Auxiliary - There was no report.

9.3 Haliburton Hospital Auxiliary - There was no report.

10.0 PUBLIC QUESTION PERIOD

There were no questions.

11.0 ADJOURNMENT AND NEXT MEETING

The next meeting of the Board is to be held in September 2022.

MOTION: Moved by Don Pierson
THAT the meeting adjourn at 3:45 p.m.

Carried

ORIGINAL WITH SIGNATURE ON FILE
Jan Walker, Board Chair

ACTION ITEMS / FOLLOW-UP FROM BOARD MEETINGS

Source	Description	Responsibility	Completion
	No items outstanding		