HALIBURTON HIGHLANDS HEALTH SERVICES (HHHS)
MINUTES
REGULAR OPEN MEETING of the BOARD OF DIRECTORS
Thursday, May 29, 2025 / 2:00 pm / HHHS Boardroom - Minden

Members:	Irene Odell, Board Chair* Diana McNiven, Director* Kurtis Bishop, Director* Clifford Ottaway, Director* John Herald, Director* Jennifer Dailloux, Director* Liz Danielson, Director*	Mark Bell, Director* Connie Phillipson, Director* Don Pierson, Director* Charlotte Snider, Director* Michael Tambosso, Director* Al Aubry, Director*
Ex-Officio:	Veronica Nelson, CEO Dr. Keith Hay, Chief of Staff	Jen Burns West, CNE & VP
Regrets:	Dr. Norm Bottum	Sharon Kaasalainen, Director
Guest:	Ulvi iskhagi-Bayat, CFO	
Staff Resources:	Michel Henry, EA, Recorder	

*counts toward quorum

1. **CALL TO ORDER**

Irene Odell, Chair, called the (Open) meeting to order at 2:00 pm. The Chair recognized public members in attendance and informed them of an opportunity to ask questions after the Open meeting adjourned.

1.1 **Quorum** – Quorum was confirmed.

1.2 **Approval of Agenda** – The agenda was reviewed and there was an item to be added at the beginning of the meeting.

MOTION*: THAT the agenda be approved as circulated.*

John Herald/Al Aubry, **CARRIED.**

1.3 **Declarations of Conflict of Interest** – None declared.

1.4 **Thank You Letter** – Board Chair Irene Odell read a thank you letter from a patient expressing his gratitude that the mental health services were moved to the Minden Health Hub, noting he felt so much better coming to the hospital as no one knew what services he was seeking.

2. **CONSENT AGENDA**

Items identified as part of the consent agenda were pre-circulated and the related motions were presented as follows:

1. **MOTION:** That the draft minutes of the (Open) Board of Directors meeting of April 24, 2025 be approved.

2. **MOTION:** That the draft minutes of the (Open) Quality, Governance & Planning meeting of May 13, 2025 be received.

3. **MOTION:** That the draft Terms of Reference, Quality, Governance & Planning Committee TOR.ADM.34797 be approved.

4. **MOTION:** That the draft minutes of the (OPEN) Finance, Resources & Audit Committee Meeting May 15, 2025 be received.

5. **MOTION:** THAT the Board of Directors approves the Report and Attestation on Fighting Against Forced Labour and Child Labour in Supply Chains dated May 31, 2025.

6. **MOTION:** THAT the Board of Directors approves the attached Attestation which had been prepared in accordance with the *Broader Public Sector Accountability Act* (BPSAA).

7. **MOTION:** That the minutes of the Hyland Crest Residents Council meeting of April 2025 be received.

8. **MOTION:** That the minutes of the Hyland Crest Residents Council meeting of May 2025 be received.

9. **MOTION:** That the minutes of the Hyland Crest Family Council meeting of May 2025 be received.

10. **MOTION:** That the minutes of the Highland Wood Residents Council meeting of May 2025 be received.

Thereafter, there was a

MOTION: ***THAT the Board of Directors approves motions 1 through 10 on the (Open) Consent Agenda for May 29, 2025.***

Mark Bell /Diana McNiven, **CARRIED.**

3. **BOARD BUSINESS – QUALITY, GOVERNANCE & PLANNING COMMITTEE**

3.1 2025-26 Goals & Objectives

CEO Nelson highlighted the goals and objectives for the new fiscal year. Following questions and answers, there was a

MOTION: ***THAT the Board of Directors approves the 2025-26 Annual Goals and Objectives.***

Diana McNiven/ John Herald, **CARRIED.**

3.2 2025-26 Meeting Schedule

The Board Chair reviewed the draft meeting schedule for 2025-2026 noting that Thursday meetings may be a problem for some directors. The schedule would be reviewed after the meeting and it was suggested that the Nov 11th meeting to be changed to the 12th due to Remembrance Day services. A revised schedule would be distributed.

4. **BOARD BUSINESS – FINANCE, RESOURCES & AUDIT COMMITTEE**

4.1 No items to discuss.

5. **BOARD BUSINESS – EXECUTIVE COMMITTEE**

5.1 No meeting held.

6. **REPORTS**

6.1 Report of the Chief of Staff

Dr. Hay informed the Board that there is a new Emergency Department Alternate Funding Agreement (EDAFA) for physicians. The HHHS specific EDAFA had not yet been received released, however, it appears that the new agreement will negatively impact HHHS as well as medium-sized hospitals. It was reported that a UK physician toured the hospital and County and seemed quite interested in Haliburton. Dr. Hay also took part in a physician appreciation evening as part of a County-driven physician retention event.

MOTION: ***THAT the Board of Directors receives the Report of the Chief of Staff.***

Connie Phillipson/Don Pierson, **CARRIED.**

6.2 Report of the Chief Executive Officer

In addition to her written report, the CEO offered a report from Jen Burns West who attended the Haliburton County Code Grey debrief. It was reported that HHHS received an apology from Minden Hills Mayor Bob Carter as HHHS had not been included in the Code Grey incident command table. A GIS system would be investigated by the County and designated warming/cooling centres would be located in each municipality noting that HHHS would be included in ongoing emergency work.

Master Plan responses have been submitted noting that the Ministry of Health committed to responding 'shortly.' A vehicular accident took place at Minden, damaging the building. A structural review was completed, deeming the building safe to occupy. Insurance has been involved and repairs will begin shortly.

This year's focus at Ontario Health is on improving Emergency Department access which includes patient flow throughout the system.

Following an opportunity for discussion, there was a

MOTION: ***THAT the Board of Directors receives the Report of the President & CEO***

Diana McNiven/Kurtis Bishop, **CARRIED.**

6.3 Report of the Nominating Committee

The Committee Chair, Irene Odell, reported on the process.

MOTION:

1. That the Board of Directors approves that the following 2025/26 Board member appointments be presented for approval at the 2025 Annual Members' Meeting:

i. Incumbent members Dr. Sharon Kaasalainen and Ms. Charolotte Snider each to be

reappointed to an additional three-year term; and
ii. Incumbent members Mr. Michael Tambosso and Mr. Kurtis Bishop be appointed each for a three-year term.

Connie Phillipson/Mark Bell **CARRIED.**

2. That the Board of Directors approves Haliburton County Councillor Board member appointment be presented for approval at the 2025 Annual Members' Meeting:

i. Ms. Jennifer Dailloux be appointed as a new member for a two-year term (replacing Mr. Murray Fearrey).

Michael/Kurtis Bishop **CARRIED.**

6.4 Staff Survey Results
CEO Veronica Nelson reported on the results of the recent staff survey noting the significant improvement since the Accreditation survey was done in 2023. Opportunities for future improvement were discussed, with focus this year being on reducing sick time and overtime. It was suggested that it would an interesting metric to see if there was a correlation between length of service and satisfaction. Ample time was given for questions and comments.

On behalf of the Board, the Board Chair congratulated CEO Nelson and her team on the results of the survey. It was suggested a letter be sent out by the Board congratulating the team on the results.

Mark Bell/Diana McNiven **CARRIED.**

6.5 Recognition Past Board Chair
Board Chair reported on the passing of a former Board Chair, John Kay. The Board recognized the contributions made by Mr. Kay during his tenure on the HHHS Board between 2012 and 2021.

7. OTHER BUSINESS

7.1 Attestations
The Declarations of Compliance for the Hospital Service Accountability Agreement between Ontario Health and HHHS, and the Declaration of Compliance for the Multi-Sector Service Accountability Agreement between Ontario Health and HHHS were reviewed. Following review and discussion, there was a motion

MOTION: ***THAT the Board of Directors approves the Board Chair to sign the attestations on behalf of the Board.***

Connie Phillipson/Kurtis Bishop*,* **CARRIED.**

7.2 Haliburton Highlands Health Services Foundation
Executive Director, Melanie Klodt Wong, provided members with a card that included information about the Foundation and new artwork that can be used as a postcard. It was noted that a new corporate giving program would be commencing. Summer events include:

- the home and cottage show
- collaborative work with the Minden Health Care Auxiliary – tag day (July 11) and

radiothon (August 14 and15)
- golf tournament (July 18th)
- New “Split the Pot” lottery and the local lottery will continue
- Foundation would be adding more board members

7.3 Next Meeting Date
It was reported that the next CLOSED meeting of the Board would be held following the conclusion of the Annual Meeting on June 26, 2025, Minden Boardroom.

8. FOR INFORMATION

8.1 Article: Barrys Bay ED Expansion 2025

8.2 Article: Huntsville Fairvern LTCH Redevelopment 2025

8.3 MOH Thank you Letter to HCC and OHT

9. MOTION TO ADJOURN THE OPEN MEETING & MOVE INTO THE CLOSED MEETING
On a motion by Diana McNiven, the open meeting adjourned. The public in attendance were given an opportunity for their questions to be answered. Following a brief break, the closed portion of the meeting would commence.

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Chair

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Date