

 <p>HALIBURTON HIGHLANDS HEALTH SERVICES</p> <p><i>Leaders in Innovative Rural Health Care</i></p>	<p>HALIBURTON HIGHLANDS HEALTH SERVICES</p> <p>OPEN SESSION Minutes of the Meeting of the Board of Directors</p>
<p>Date: November 30, 2017</p>	<p>Time: 3:00 p.m. Location: Minden Board Room</p>

<p>Members present:</p> <p>Dave Bonham, Board Chair Carolyn Plummer, President and CEO Jeff Gollob, Vice-Chair David Gray John Kay Paul Morissette (<i>via telephone</i>) Dorothy Owens (<i>via telephone</i>) Annette Richardson</p> <p>Dr. Kristy Gammon, Chief of Staff Laura Green, VP/Chief Nursing Executive (<i>via telephone</i>)</p>	<p>Administration:</p> <p>Marlene Vieira, Executive Assistant (Recorder) Kris Baird, Director, Human Resources Kathy Newton, VP, Support Services and Chief Financial Officer Stephanie MacLaren, VP, Community Services</p> <p>Regrets: Dr. Norm Bottum, President of Medical Staff Scott Addison Don Pierson Jan Walker</p>
--	--

1.0 CALL TO ORDER

Board Chair, Dave Bonham, called the Board Meeting to order at 3:00 p.m.

1.2 Approval of Agenda

There were no changes to the agenda.

MOTION: Moved by John Kay, seconded by Annette Richardson
THAT the agenda be approved.

Carried

1.3 Conflict of Interest

There were no conflicts of interest declared.

2.0 Consent Agenda

MOTION: Moved by David Gray, seconded by Jeff Gollob
THAT the consent agenda of the November 30, 2017 Meeting of the Board of Directors, as follows, be approved:

(Continued...)

2.0 Consent Agenda (Cont'd)

BOARD OF DIRECTORS

THAT the Minutes of the Board of Directors' Meeting, held October 26, 2017, be approved.

MEDICAL ADVISORY COMMITTEE

THAT the Minutes of the Medical Advisory Committee Meeting, held October 19, 2017, be received.

FINANCE COMMITTEE

THAT the draft Minutes of the Finance Committee Meeting, held November 13, 2017, be received.

CORRESPONDENCE RECEIVED: (attached)

THAT the Minutes of the Hyland Crest Residents' Council, held October 10, 2017, be received.

THAT the Minutes of the Hyland Crest Family Council Meeting held October 22, 2017, be received.

THAT the Minutes of the Highland Wood Family Council Meeting held October 25, 2017, be received.

THAT the Minutes of the Highland Wood Residents' Council Meeting held October 25, 2017, be received.

THAT the Minutes of the Highland Wood Residents' Council Meeting held November 8, 2017, be received.

Motion Carried

3.0 BUSINESS ARISING FROM PREVIOUS BOARD MEETINGS

There were no outstanding items from previous Board meetings.

4.0 NOTICE OF MOTIONS – Nil

5.0 COMMITTEE REPORTING

5.1 Executive Committee

Board Chair, Dave Bonham, reported that the Executive Committee met on November 13, 2017. Meeting business had included the following items: Community Advisory Committee (role and terms of reference to change); Strategic Plan Refresh to be held December 8; Collaborative Governance education (for northeast cluster of hospitals); list of events benefitting from Board representation.

5.2 Finance Committee

David Gray, Finance Committee Chair, apprised the Board of discussions that took place at the Finance Committee meeting of November 13, 2017, which included: 2017-18 six-month financial operating results and next year's (2018-19) budget assumptions and submission to the Central East LHIN.

(Continued...)

5.2 Finance Committee (Cont'd)

MOTION: Moved by David Gray, seconded by John Kay
THAT the Financial Statements ending September 2017, be approved.
Carried

MOTION: Moved by David Gray, seconded by Annette Richardson
THAT the assumptions and draft Budget submission for HAPS, LAPS, and CAPS for 2018-19, be approved, as per revised submission version 2 (attached).
Carried

CEO, Carolyn Plummer and Vice-President/Chief Financial Officer, Kathy Newton, along with staff, were commended for their diligence in managing the organization's finances.

5.3 Quality Committee (QC)

There was no report. The QC did not meet in November, and the next meeting will be held on December 11, 2017.

5.4 Medical Advisory Committee (MAC)

Dr. Kristy Gammon, Chief of Staff, updated the committee on the business of the MAC, noting the most recent meeting was held on November 16, 2017. Meeting business included some of the following matters: provincial QBP order sets; presentation by *ConnectingOntario*; work plan for the MAC and topics of focus for each meeting throughout the year. Topics suggested for future focus include: improving care for Alternate Level of Care (ALC) patients; education for nursing staff and physicians; supporting and advocating for community nursing; strengthening mental health and addictions programs; addressing access to primary care for patients with and without a family physicians; maintaining staffing and expertise in the Acute Care/Emergency Department.

5.5 Community Advisory Committee (CAC)

There was no report.

6.0 Report of President and CEO

Referring to her report to the Board that had been pre-circulated with the agenda, CEO Plummer reviewed highlights of the report the Board which addressed the following items:

- Provincial and Central East LHIN Updates
 - Hospital and Long-Term Care Capacity
 - Bill 148, *The Fair Workplaces, Better Jobs Act*
- HHHS Updates
 - Staff Recognition and Awards Event
 - Indigenous Cultural Safety Training
 - Rural Health Hub Update
 - Strategic Plan Refresh Update on December 8, 2017

(Continued...)

6.0 Report of President and CEO (Cont'd)

- HHHS Program Reports
 - Community Programs
 - Community Paramedicine Program – up to 53 clients enrolled
 - Caregiver Support
 - Respite Services
 - Hospice and Palliative Care
 - Support to address Opioid Crisis in province
 - Elderly Person Centre Funding
 - Youth Hub Funding
 - Seniors Grant Funding
- Clinical Services
 - Flu Season
 - Pharmaceutical and Supply Shortages
 - Long-Term Care Inspections
- Support Services
 - Facilities Updates

7.0 OLD BUSINESS / STANDING AGENDA ITEMS

No items to report.

8.0 NEW BUSINESS

Chair Bonham reported that Quality Committee Community Member, Greg Lawrie, has submitted his resignation. It was agreed that the Quality Committee would address whether he will be replaced. Greg Lawrie's contribution as a Community Member was acknowledged.

9.0 FOUNDATION AND AUXILIARIES

9.1 HHHS Foundation

Lisa Tompkins, Executive Director of the HHHS Foundation, apprised the Board of the Foundation's activities: "Believe in the Magic of Giving" fundraising campaign; "Cash for Care Lottery" launch. Foundation Board Chair, Peter Oyler, spoke about the recent successful fundraising events held by each of the Auxiliaries.

9.2 Minden Health Care Auxiliary

Val DuManoir, Marie Lennard, and Anne Stephens, Co-Presidents of the Minden Health Care Auxiliary, provided highlights of the Minden Health Care Auxiliary's work, which included: "Hoedown for Health" which raised over \$10,000; "Wine on Wheels" raffle which raised \$4,600; poinsettias for Hyland Crest residents; annual general meeting.

9.3 Haliburton Hospital Auxiliary

Jacqui Clarkson, President of the Haliburton Hospital Auxiliary, was unable to attend the meeting. There was no report.

10.0 PUBLIC QUESTION PERIOD

There were no questions.

11.0 ADJOURNMENT AND NEXT MEETING

11.1 NEXT MEETING: The next meeting of the Board is to be held on January 25, 2018 in the Haliburton Board Room.

MOTION: Moved by David Gray, and seconded by John Kay
THAT the meeting adjourn at 3:35 p.m.

Carried

Dave Bonham, Board Chair

ACTION ITEMS / FOLLOW-UP FROM BOARD MEETINGS

Source	Description	Responsibility	Completion
November 30, 2017	No follow-up items		