

 <p><i>Leaders in Innovative Rural Health Care</i></p>	<p>HALIBURTON HIGHLANDS HEALTH SERVICES</p> <p>OPEN SESSION Minutes of the Meeting of the Board of Directors</p>
<p>Date: September 23, 2021</p>	<p>Time: 3:00 p.m. Location: Zoom Videoconference</p>

<p>Members present:</p> <p>David Gray, Board Chair Carolyn Plummer, President and CEO Scott Addison Linda Dietrich Jeff Gollob Sharon Kaasalainen Diana McNiven David O'Brien Irene Odell Ted Parent Don Pierson Charlotte Snider</p>	<p>Administration:</p> <p>Andrea Lucas VP Clinical Services/CNE Angelica Ingram, Casual Executive Assistant (Recorder) Paul Truscott, CIO</p> <p>Regrets:</p> <p>Dr. Norm Bottum, President of Medical Staff Jane Adams Dr. Steve Ferracuti, Co-Chief of Staff Dr. Darren Gilmour, Co-Chief of Staff Dr. Tina Stephenson Jan Walker, Vice-Chair Karen Meades, Interim-VP Clinical Services and CFO</p>
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1.1 CALL TO ORDER

Roll call was taken and a quorum of the Board confirmed.
Board Chair, David Gray, called the Board Meeting to order at 3:05 p.m.

1.2 Approval of Agenda

MOTION: Moved by David O'Brien seconded by Irene Odell
THAT the agenda be approved.

Carried

1.3 Declaration of Conflict of Interest

There were no conflicts of interest declared.

2.0 Consent Agenda

MOTION: Moved by Diana McNiven, seconded by David O'Brien
THAT the consent agenda of the May 27, 2021 Meeting of the Board of Directors, as follows, be approved:

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2.0 Consent Agenda (Cont'd)

BOARD OF DIRECTORS

THAT the Minutes of the Board of Directors' Meeting, held May 27, 2021, be approved.

EXECUTIVE, FINANCE and QUALITY COMMITTEES

(Minutes were previously circulated with those committee agendas in June, 2021.)

MEDICAL ADVISORY COMMITTEE

THAT the Minutes of the Medical Advisory Committee Meeting, held May 20, 2021, be received.

THAT the Minutes of the Medical Advisory Committee Meeting, held June 17, 2021, be received.

CORRESPONDENCE RECEIVED:

THAT the Minutes of Highland Wood Family Council Meeting, held May 18, 2021, be received.

THAT the Minutes of Highland Wood Family Council Meeting, held June 15, 2021, be received.

THAT the Minutes of Highland Wood Family Council Meeting, held July 20, 2021, be received.

THAT the Minutes of Highland Wood Residents Council Meeting, held May 6, 2021, be received.

THAT the Minutes of Highland Wood Residents Council Meeting, held June 2, 2021, be received.

THAT the Minutes of Highland Wood Residents Council Meeting, held July 26, 2021, be received.

Carried

3.0 BUSINESS ARISING FROM PREVIOUS BOARD MEETINGS

There were no outstanding items from previous Board meetings.

4.0 NOTICE OF MOTIONS

No notices of motion were received.

5.0 COMMITTEE REPORTING

5.1 Executive Committee

Board Chair, David Gray, reported that a meeting of the Executive Committee was held virtually on September 13th and business addressed included items that will be shared in the CEO report. He spoke to ongoing financial challenges faced by the organization.

5.2 Finance Committee

Finance Committee Chair, David O'Brien reported that the Committee met on September 13, 2021 and business addressed included challenging cash flow pressures. He expects funding for COVID-19 incremental expenses will continue to decline. Committee Chair O'Brien reported that HHHS will receive funding for COVID-19 related incremental expenses up until the end of June 2021. The organization is currently facing a deficit of approximately \$187,000, with much of this due to lost revenue during COVID-19. He remains hopeful the organization will be able to recoup these costs. Staff recruitment costs are also contributing to the deficit, as the organization has been heavily recruiting for staff

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during the past few months. The organization's objective is to have a balanced budget by the end of the fiscal year.

MOTION: Moved by David O'Brien, seconded by Irene Odell
THAT the Financial Statements at end of June 2021 be approved.

Carried

5.3 Quality Committee

Chair David Gray reported that the Quality Committee is scheduled to meet on October 18, 2021.

5.4 Medical Advisory Committee (MAC)

Chair David Gray reported that the MAC met virtually on June 17 and September 16, 2021. CEO Carolyn Plummer discussed some of the items MAC addressed. These items included EPIC and physician shortages. A discussion was had around how to recruit physicians.

MOTION: Moved by Diana McNiven, seconded by David O'Brien
THAT Dr. Tina Stephenson be appointed as Chief of Medical Staff until March 31, 2022.

Carried

5.5 Community Advisory Committee (CAC)

Mary McGee, Chair of the Community Advisory Committee, reported that the CAC met on September 9, 2021 and circulated a report from the committee prior to the meeting. There were no questions or discussion about the report.

6.0 Report of the President and CEO

Referring to her written report that had been pre-circulated, President and CEO Carolyn Plummer apprised the Board on the following items:

- COVID-19: We are currently in the fourth wave. HHHS has not seen a direct impact to volume numbers, however there has been a rise of cases in the community. There is concern about this wave as it is primarily driven by the more contagious Delta variant, and also due to school being back in session and children under 12 not being vaccinated.
- CEO Plummer acknowledged the team at HHHS for all the work they have done throughout the pandemic and continue to do. It continues to be a very trying time for everyone and everyone across the board has shown so much dedication.
- The staff vaccination rate is up to 85 per cent. HHHS is still encouraging staff to get vaccinated.

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- Changes to the Ontario Not-for-Profit Corporation Act have been introduced; these changes will, among other things, clarify the rules of governance. The organization will be exploring how this will affect HHHS. CEO Plummer recommended two educational opportunities for Board members to learn more about the changes and how they will affect healthcare governance.
- CEO Plummer spoke to LTC directives and an inspection that took place at Highland Wood. The inspection was passed with no issues of non-compliance and no recommended areas for improvement; CEO Plummer expressed that she is extremely proud of the team.
- CEO Plummer welcomed Andrea Lucas as the new VP Clinical and Community Programs and Chief Nurse Executive, noting VP/CNE Lucas has taken over former VP Stephanie MacLaren's Community Programs portfolio.

7.0 OLD BUSINESS / STANDING AGENDA ITEMS

No items.

8.0 NEW BUSINESS

8.1 Multi-year Accessibility Plan

CEO Plummer reported that the plan was pre-circulated and said that under the leadership of Director of Facilities and Projects, Lionel Domerchie, the HHHS Accessibility Committee has updated this plan and documented significant progress made over the past year. She noted the plan is reviewed and approved annually. CEO Plummer expressed thanks to the Haliburton Highlands Health Services Foundation for funding and assisting with the refreshed HHHS website, which now meets accessibility standards.

MOTION: Moved by Irene Odell, seconded by Linda Dietrich
THAT the Board recommend the Multi-Year Accessibility Plan May 2017-May 2022 and the Annual Accessibility Plan 2021-22, as attached, be approved.

Carried

9.0 FOUNDATION AND AUXILIARIES

9.1 HHHS Foundation

Lisa Tompkins, Executive Director of the Haliburton Highlands Health Services Foundation (HHHSF), updated the Board on fundraising, noting that she is proud of the new website. The Foundation had another modified summer in relation to events, but a successful one none-the-less. She thanked the organization and the community for their ongoing support. To date the Foundation is on track for meeting all of its funding goals at this time. The Radiothon exceeded its goal, resulting in almost \$34,000. HHHSF campaigns are currently supporting the EPIC and Nurse Call Bell System projects. The Foundation also recently launched a monthly online 50/50 draw, with the third draw taking place next week. The HHHSF Annual General Meeting will take place on September 30, 2021.

9.2 Minden Health Care Auxiliary - There was no report.

9.3 Haliburton Hospital Auxiliary - There was no report.

10.0 PUBLIC QUESTION PERIOD

Reporter Sam Gillet from The Highlander asked about mandatory vaccination policies and why HHHS is not mandating all staff to be vaccinated. CEO Plummer summarized the policy, noting that employees that are not vaccinated – including those with medical exemptions – must submit to routine testing as well as completion of an educational program about the vaccine. CEO Plummer noted it was not an easy process to establish the policy. The organization took many factors into consideration, including choice, human resources, staff shortages, etc. Mr. Gillet followed up with a question about reassuring the community about coming in to HHHS and being treated by someone unvaccinated. CEO Plummer reiterated that there is frequent testing, pre-screening, temperature checks, etc. and staff are still using Personal Protective Equipment and following all of the precautions HHHS has had in place throughout the pandemic, noting that prior to the availability of vaccine HHHS was able to provide safe care, with no transmission of the virus in the organization.

11.0 ADJOURNMENT AND NEXT MEETING

The next meeting of the Board is to be held on October 28, 2021 via Zoom.

MOTION: Moved by Irene Odell, seconded by David O'Brien
THAT the meeting adjourn at 3:42 p.m.

Carried

David Gray, Board Chair

ACTION ITEMS / FOLLOW-UP FROM BOARD MEETINGS

Source	Description	Responsibility	Completion
	No items outstanding		