

 <p><b>HALIBURTON HIGHLANDS HEALTH SERVICES</b> <i>Leaders in Innovative Rural Health Care</i></p>	<p><b>HALIBURTON HIGHLANDS HEALTH SERVICES</b></p> <p><b>OPEN SESSION</b> <b>Minutes of the Meeting of the Board of Directors</b></p>
<p><b>Date: September 29, 2022</b></p>	<p><b>Time: 3:00 p.m.</b> <b>Location: Zoom Videoconference</b></p>

<p><b>Board Members Present:</b></p> <p><b>Directors -</b> David O'Brien, Board Chair Jane Adams Scott Addison Jeff Gollob Sharon Kaasalainen Diana McNiven Ted Parent Don Pierson Charlotte Snider</p> <p><b>Ex-Officio Board Members -</b> Carolyn Plummer, President and CEO Paula Raggiunti, Interim Vice-President/CNE Dr. Scott Coles, Chief of Staff</p>	<p><b>Administration:</b> Darlene Moore, Vice-President/CFO Paul Truscott, Shared Chief Information Officer Marlene Vieira, Executive Assistant Michel Henry, Executive Assistant (Recorder)</p> <p><b>Regrets:</b> Dr. Norm Bottum, President of Medical Staff Irene Odell</p>
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## 1.1 CALL TO ORDER

Roll call was taken and a quorum of the Board confirmed.

Board Chair, David O'Brien, called the Board Meeting to order at 3:00 p.m. A traditional land acknowledgement was read out before meeting business commenced:

*"We gather on ancestral lands, the traditional territory of the Mississauga Anishinaabe and the traditional unceded territory of the Algonquin Anishnaabeg people and in the territory covered by the Williams Treaties which have been inhabited for thousands of years – as territories for hunting, fishing, gathering and growing food. The intent and spirit of the treaties that form the legal basis of Canada bind us to share the land "for as long as the sun shines, the grass grows and the rivers flow."*

## 1.2 Approval of Agenda

**MOTION:** Moved by Ted Parent, seconded by Don Pierson  
**THAT** the agenda be approved.

**Carried**

## 1.3 Declaration of Conflict of Interest

There were no conflicts of interest declared.

## 2.0 Consent Agenda

**MOTION:** Moved by Jane Adams, seconded by Don Pierson  
**THAT** the consent agenda of the September 29, 2022 meeting of the Board of Directors, as follows, be approved:

(Continued...)

## **2.0 Consent Agenda (Cont'd)**

### **BOARD OF DIRECTORS**

**THAT** the Minutes of the Board of Directors' Meeting, held May 26, 2022, be approved.

### **EXECUTIVE COMMITTEE**

**THAT** the Terms of Reference for the Executive Committee, as attached, be approved.

**THAT** the Terms of Reference for the Accessibility Committee, as attached, be approved.

**THAT** the Multi-Year Accessibility Plan September 2022 – October 2027 and the Annual Accessibility Plan 2022-23, as attached, be approved.

### **FINANCE COMMITTEE**

**THAT** the Terms of Reference for the Finance Committee, as attached, be approved.

### **MEDICAL ADVISORY COMMITTEE**

**THAT** the Minutes of the Medical Advisory Committee Meeting, held June 16, 2022 be received.

### **CORRESPONDENCE RECEIVED**

**THAT** the Minutes of Highland Wood Residents' Council Meeting, held June 23 and September 8, 2022, be received.

**Carried**

## **3.0 BUSINESS ARISING FROM PREVIOUS BOARD MEETINGS**

There were no outstanding items from previous Board meetings.

## **4.0 NOTICE OF MOTIONS**

No notices of motion were received.

## **5.0 COMMITTEE REPORTING**

### **5.1 Executive Committee**

Board Chair, David O'Brien reported that the Executive Committee met on September 7 and 12, 2022 and meeting business included the Terms of Reference for the Accessibility Committee and the Multi-Year Accessibility Plan September 2022 – October 2027 and Annual Accessibility Plan 2022-2023 which had been further discussed and finalized.

### **5.2 Finance Committee**

On behalf of the Finance Committee Chair, Board Chair, David O'Brien reported on the highlights of the Finance Committee meeting which included ongoing budgetary challenges. Significant staffing shortages has led to increased staff replacement through the use of staffing agencies. He reported that President and Chief Executive Officer Plummer and Vice-President and Chief Financial Officer Moore met with a representative from Ontario Health East to discuss this year's budget and to also advocate for further funding. Board Chair O'Brien also reported that Haliburton Highlands Health Services no longer will receive COVID-19 incremental funding for hospital operations, however, our Long-Term Care homes will continue to receive funding. The organization remains committed to maintain services

for the community and to continue to access government one-time funding opportunities to offset operating pressures.

### **5.3 Quality Committee**

Quality Committee Chair, Jane Adams, reported that the Quality Committee (QC) will meet on October 17, 2022.

### **5.4 Medical Advisory Committee**

Chief of Staff, Dr. Scott Coles, reported that the MAC met on September 15, 2022 and discussions focused on the ongoing EPIC and staffing challenges as well as continuing COVID-19 issues. Dr. Coles had completed 3-month term as Chief of Medical Staff.

**MOTION:** Moved by Don Pierson, seconded by Jane Adams  
**THAT** Dr. B. Michael Armstrong be appointed as Chief of Medical Staff from October 3, 2022 to December 31, 2022.

**Carried**

### **5.5 Community Advisory Committee (CAC)**

There was no report. The committee meets next on December 1, 2022.

### **6.0 Report of President and CEO**

#### **6.1 CEO's Report to the Board**

Referring to her written report that had been pre-circulated, President and CEO Carolyn Plummer apprised the Board of the following items:

Despite significant Health Human Resources challenges, HHHS did not have to close the Emergency Departments during the summer months due to extraordinary efforts from point of care physicians and staff, the administration team as well as the hospital's collaboration with Health Force Ontario. The staffing shortage had prompted the use of agency staffing in both Long-Term Care homes as well. Recruitments efforts have been ongoing and include participating in an in-person job fair (first since the pandemic) in Toronto.

CEO Plummer acknowledged the hard work of the Hyland Crest Long-Term Care staff during the COVID-19 outbreak in the summer months. No deaths were reported. With COVID-19 still being very prevalent in the community, HHHS will make the COVID-19 bivalent vaccine bivalent booster available to Long-Term Care residents, essential care-givers, staff, and active volunteers.

CEO Plummer reported on Bill 7, the More Beds, More Care Act, and outlined the impact this Bill will have on HHHS and the community.

It was reported that future Master Planning has been restarted (delayed to the pandemic) and Strategic Planning is underway as well. Community members and stakeholders will be invited to participate in the process.

An announcement was made regarding a new partnership with Supportive Initiative for Residents in the County of Haliburton (SIRCH) and a new social recreation program which has been piloted for area seniors whereby seniors are provided with relevant educational sessions, a nutritional meal, and engaging social activities.

It was also reported that staff at HHHS have been working diligently over the summer months to update the HHHS emergency preparedness plans and a mock evacuation exercise is planned for next month. Details are provided on the HHHS website.

## **8.0 NEW BUSINESS**

### **8.1 Accessibility Plan**

It was reported that Director of Facilities, Lionel Domerchie, would provide an overview of the Multi-Year Accessibility Plan September 2022 – October 2027 and the Annual Accessibility Plan 2022-2023 at next month's Board meeting.

## **9.0 Foundation**

Lisa Tompkins, Executive Director of the Haliburton Highlands Health Services Foundation (HHHSF), updated the Board on fundraising, noting that it was a busy summer with fundraising events; She expressed gratitude for the community support. The Foundation is preparing for busy fall and winter campaigns.

On behalf of Eric Recalla, Executive Director Tompkins indicated that a new Executive Director, Melanie Klodt Wong, would be joining the team in light of Executive Director Tompkin's upcoming retirement. Three new board members have been welcomed as well: Troy Austen, Wade Woodward, and Ron Brown.

### **9.2 Minden Health Care Auxiliary - No report.**

### **9.3 Haliburton Hospital Auxiliary - No report.**

## **10.0 PUBLIC QUESTION PERIOD**

There were no questions.

At this point in the meeting, Chair O'Brien and CEO Plummer extended their well-wishes to Executive Assistant Marlene Vieira on her retirement. Marlene was recognized and thanked for her many years of support to HHHS, its Board of Directors and to CEO Plummer.

**11.0 ADJOURNMENT AND NEXT MEETING**

The next meeting of the Board is to be held in October 27, 2022.

**MOTION:** Moved by Don Pierson  
**THAT** the meeting adjourn at 3:45 p.m.

**Carried**

ORIGINAL WITH SIGNATURE ON FILE

David O'Brien, Board Chair

**ACTION ITEMS / FOLLOW-UP FROM BOARD MEETINGS**

<b>Source</b>	<b>Description</b>	<b>Responsibility</b>	<b>Completion</b>
Lionel Domerchie	Accessibility Presentation	x	